



**Dr. A.P.J. Abdul Kalam University, Indore**  
**Indore Dewas Bypass Road, Arandia Indore**

**Application Form For Issue of Duplicate/Corrected Mark-Sheet**

S.No.:

Date:

To,

The Registrar  
 Dr. A. P. J. Abdul  
 Kalam University,  
 Indore

Office use only	
Duplicate/Corrected Mark-Sheet	
Mark sheet No.....	
Dispatch No.....	
Date.....	
Dealing Asstt.	

Recent Passport Size Photography Duly attested by Director/Principal With seal
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Sir, I \_\_\_\_\_ Enrollment No. \_\_\_\_\_ have been a Student of this University studying as Regular/Ex-student in the \_\_\_\_\_ (College) and passed the examination in the Month and Year \_\_\_\_\_ in \_\_\_\_\_ Division. I request you to kindly issue me a Duplicate/ Corrected Mark-Sheet.

The necessary fee Rs. \_\_\_\_\_ has been deposited in Bank Draft/Challan No. \_\_\_\_\_ of Bank \_\_\_\_\_ Date \_\_\_\_\_

1. Name of the Examination for which Mark-Sheet is required Course \_\_\_\_\_
2. Name of the Semester in which you are currently studying \_\_\_\_\_
3. Branch \_\_\_\_\_ Roll No. \_\_\_\_\_ Enrollment No. \_\_\_\_\_

**4. Please fill for Corrected Marksheet/Duplicate Marksheet Required:**

Candidate Name (Capital Letter)		Father's Name (Capital Letter)		Mother's Name (Capital Letter)	
As Per Marksheet (UG/PG)	Corrected Name As Per Marksheet (HSC/HSSC)	As Per Marksheet (UG/PG)	Corrected Name As Per Marksheet (HSC/HSSC)	As Per Marksheet (UG/PG)	Corrected Name As Per Marksheet (HSC/HSSC)
(1)	(2)	(3)	(4)	(5)	(6)
.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....

**5. Please fill only those Semesters for which Duplicate Marksheet/Corrected Marksheet Required:**

Sem	Month & Year of Exam	Marks Obtained /Out of	Sem	Month & Year of Exam	Marks Obtained /Out of	Sem	Month & Year of Exam	Marks Obtained /Out of
I			V			IX		
II			VI			X		
III			VII					
IV			VIII					

**Enclosures for Duplicate Mark sheet/Corrected Mark Sheet:-**

- (1) Demand Draft is payable in favour of Dr. A.P.J. Abdul Kalam University (Exam), Indore or Bank Challan (PNB).
- (2) Original copy of Police F.I.R. (only for Duplicate Mark Sheet)
- (3) Original Affidavit on Rs. 10/- stamp paper. (For both)
- (4) Attested photograph (by Director/Principal of Institute) should be affixed. (For both)
- (5) Original Mark-Sheets in which Correction required. (only for Corrected Mark Sheet)
- (6) Attested photo-copy of X<sup>th</sup> & XII<sup>th</sup> Mark-Sheet. (For both)
- (7) Attested photocopy Admission slip of Counselling -. (Only for Name Correction)

**Fees:-**

Duplicate/Corrected Mark-Sheet Rs. 100/per Mark-Sheet  
 Postal Charge Rs. 50/- Extra

Your's faith fully

**Note:- Incomplete Application Forms will not be Entertained.**

.....  
 Signature of Student  
 (with Name)

Date...../...../20 .

<b>Postal Address:-</b> To, Name:..... C/o:..... ..... .....Pin..... Phone/Mobile No. :.....
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<b>Postal Address:-</b> To, Name:..... C/o:..... ..... .....Pin..... Phone/Mobile No. ....
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